

Family History Fairs – BOOKING FORM

➤ All bookings for space must be made using this booking form

Cost of stalls: Stalls are approximately 6ft x 2ft 6inches in size or the **equivalent floor space**

Electricity: If you require electricity there is an additional charge of £5 per fair

Wall space: If you require wall space there is an additional charge of £5 per fair.

(Preference will be given to stall holders who require electricity and wall space)

Commercial Bookings:

One fair – Pay on the day	Each stall - £35
One fair – paid for in advance	Each stall - £25
Three or more fairs - paid in advance	Each stall - £20

Charity status Bookings:

One stall - £20 Each additional stall - £15

Family History Society from the County the fair is being held:

Double stall - £20 Each additional stall - £15

- **Special offer for first time stall holders - £15 per stall (if paid in advance)**

I wish to Book the following fairs:

Fair _____ Date _____ No. of stalls __ Cost £ __ Electricity £ __ Wall space £ __ Total £ __

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Total Cost £ _____

Additional requests: _____

N.B. No refund of fee (or transfer of stalls to another fair) if the stall(s) is(are) cancelled within 21 days of the fair.

Organisation / Company / Society
Name:

Address:

Tel no:

Mobile:

E-mail:

Web site:

The subject of your stall:

Please make cheques payable to A. Quarterman

Please send to: Mr. A. Quarterman, 5 Cottesmore, Bracknell, Berks, RG12 7YL

Please Note: No stalls are reserved unless booked on a Booking form.

Booking conditions:

Stall holders are requested to remain at the venue until at least 15 minutes before the public closing time, failure to comply with this could result in exclusion from future fairs!

There is no entry to stallholders until the organisers have laid out the tables in the hall

Stallholders are expected to vacate the venue by one hour after the closure of the fair to the public

No fire exits and aisles must be blocked by stands & stalls etc. Public floor areas must be clear & items stacked on tables must not be a hazard to the public. All vehicles are to be parked in designated areas, and must not block fire exits.

All bookings are subject to confirmation of availability, and the organisers reserve the right to decline any booking if deemed unsuitable or of detriment to the good reputation of the fairs.

Stall holders are responsible for their own insurance cover for; public liability, personal injury, theft and damage. The organisers cannot be held liable for any losses, howsoever arising.

Electrical equipment used at the fairs should conform with the Electricity at Work Act 1989 and should have a relevant P.A.T. Certificate.

Stall holders are expected to comply with all aspects of the UK's sale of goods legislation and all other acts of Parliament.

Other contact information: Tel no. 01344 451479 Mobile: 07960 687 586 E-mail: Fhfairs@aol.com
website: www.familyhistoryfairs.com

Family History Fairs is a trading name of Alec Quarterman and Steve Rawlings